

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING
HELD ON 17TH JULY'17 AT THE SCOPE MINAR (ONGC) AT 11.30 AM**

The Executive Committee was attended by the following:-

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| 1. Dr Jauhari Lal | President |
| 2. Shri A K Hazarika | Vice President |
| 3. " Ashok Varma | Vice President |
| 4. " K C Gupta | General Secretary |
| 5. " Ranjit Singh | Joint Secretary |
| 6. " Shiv Dayal | Treasurer |
| 7. " K N Khan | Adviser-Editor |
| 8. " B S Talwar | Executive Member |
| 9. Smt. Meena Kapoor | Executive Member |
| 10. Shri M M Sahay | Invitee |

Leave of absence was granted to S/shri Kanchan Kumar, S K Bakshi, R K Mehta, H S Chauhan and Jaswant Singh

Discussions were held and the decisions were taken as under:-

1. Confirmation of the Minutes of the previous Meeting held on 22nd June,2017 :
The Minutes were read and confirmed by the committee.
2. Election : It was discussed that as per decision taken, the Returning Officer Shri B C Bora ji has sent letters and Ballot papers to members for submission of the duly filled-in papers so as to reach the Returning Officer by 21st July'17.
3. President informed that Shri I S Kalsi , contesting for President post, has written a letter to the Returning Officer complaining that his Bio-data was not circulated along with the Ballot paper envelope sent to the members though he had sent his Bio data. VP Sri Hazarika talked over phone to Sri Bora who confirmed that he received three envelopes from Sri Kalsi of same type that too after posting of Ballot paper envelope to him. He could not open any envelope received from Sri Kalsi as he did not know which envelope contains what.Returning officer Sri Bora also informed that he hardly received back so far 15 nos Ballot paper envelopes. Response from members seem to be poor even though Association spent good amount of money in providing pre stamped envelopes to each member with a request to send their casted votes in the Ballot paper to returning officer.
4. Seminar to be held on 12th August'17: As was decided by the EC, the Association is organizing one day Seminar on the theme " E&P Strategies to cut oil import by 10% by 2022 ". It was informed that the Hall GULMOHAR at the India Habitat Centre, Lodhi Road, has been booked and an advance of Rs 50000 has been paid.
It was informed by the President and Vice President that an amount of Rs. 4 lakh has been sanctioned by ONGC Ltd. for the Workshop as per request and personal discussion with C&MD and Dir (HR), ONGC Ltd.. It has been also informed by Vice president that similar support are likely to come from OIL and OVL.

It was informed by the President that he had written letters to 42 eminent personalities, requesting them to submit Articles to be published in the Souvenir to be released on the day of Seminar ie 12 th August. Some positive response has already been received.

It has been informed by Shri Ashok Varma, Vice President, that he has written letters to 30 organizations inviting them to attend the Seminar and to send their senior executives as Delegates to attend the Seminar. Similarly, he has also sent invitation letters to 22 individuals.

It has also been informed by Shri Varma , V P, that he has written letters to 22 companies, requesting them to favour with their Advertisements for the Souvenir. It was discussed that Shri Subhash Kumar former ED (Finance) from ONGC/OVLhas recently joined as Director (Finance) at the Petronet LNG and we may request him for providing Advertisement from Petronet..Sri Varma will talk to him.

5. It was discussed that Shri Ashok Varma has prepared Schedule for the three sessions alongwith names of speakers and session chair etc. which would be finalized shortly. Shri A K Hazarika suggested that we may invite the Secretary, P&NG, to be the Chief Guest and in his absence, we may invite C&MD, ONGC as the Chief Guest.
 6. It was discussed that we would be having good nos. of suitable Delegates , Invitees and speakers. The hall has a capacity of 110 persons which is expected to become full.
 7. It was decided that Shri A K Hazarika, Shri Ashok Varma and Shri K C Gupta would visit the venue India Habitat Centre on 20th July to discuss with the Agency to finalize the design of Back drop ,Side drops , the facilities required for Reception, Sitting on Dias etc.
 8. It was discussed that our few ex- C&MD and Directors may need vehicles on the day. Shri M M Sahay has been assigned this job to arrange the vehicles for them from ONGC. Shri Sahay will ensure it.
 9. It was discussed that our Souvenir, to be released on the Seminar day ie on 12 th August which will contain all the Presentation in Article form the Speakers and other technical Articles to be contributed by other members.
 10. It was discussed that we have to finalize the design of the Souvenir and a good printer to print it. Sri Varma and Sri Kanchan Kumar will finalize it.
- There being no other matter, the meeting ended with a vote of thanks to the Chair.

Sd.
(K C Gupta)
General Secretary

APPROVED
Sd.
(Dr. Jauhari Lal)
President